

WARKWORTH GOLF CLUB COMMITTEE MINUTES FEBRUARY 2019

Present ML (Chair), GD (Treasurer), DC (Captain), CD (Lady Captain), JG, PL, KD,KB, DM

1 Apologies TC (Secretary), RB

This document sets out what documents are held in relation to the operation of Warkworth Golf Club, who has the document and where it is held.

This document also sets out the standard to be used in preparing club documents, where they should be stored, how they are distributed, who produces them and timescales for preparation.

2 Minutes of previous meeting

These were approved as a true record

3 Matters arising not mentioned elsewhere

- a. ML wrote to CO-OP, no reply has been returned, Mel Patterson is to discuss with Hadston store.
- b. The time when the Club 2000 system is to be installed is required to allow members that need to be able to use the system to be in attendance.
- c. Some members are having trouble with logging onto website, how this issue is resolved will be discussed with TC when he returns from holiday.
- d. The rules night was well attended and a popular event

4 Correspondence

An email from Ian and Carole Moyes was sent to GD, see 16 below.

A letter had been received to say we needed an additional licence for showing TV, GD to investigate.

5 Membership and Finance

The treasurer tables the monthly income report (previous year in brackets)

Item withheld

GD details a concern he had with Green Fees in Feb being £250 compared to £1036 in 2018, it was agreed that this situation would be monitored and adjustment to the fees we charge discussed in March.

A further £18,000 in fees is due using the direct debit system.

An issue with one member not playing who was to pay fees in April was discussed. It was agreed that in 2020 fees would have a surcharge of 10% added if not paid by the second week in January, this may have to be an AGM item.

The stock held by the club of consumables has been purchased by Carly for approximately £1300.00 Ex vat.

ML detailed the franchise agreement between Carly/Club, as well as a yearly fee, in year 2 25% of water in electric will be paid by Carly rising to 50% in year 3 onwards.

6 Greens matters

A greens meeting had been held and a copy of the minutes accompanies these minutes.

It was discussed how the website should be used to notify members and visitors of course conditions, this had proven difficult during the bad weather in February when the course had been closed. Log on details for the website will be required by an agreed number of committee members and this will be agreed at the next meeting.

ML had noted that two visitors had not paid for their green fees on a Sunday morning when the club was closed, the following was agreed:

- a. Members will be given a Warkworth Badge and this must be fitted to their bags along with an up to date membership tag
- b. Visitors will need to report to Carly and obtain a tag for their bag, this will be a duplicate system to ensure that tags are dated and cannot be tampered with or removed.
- c. Visitors that have prepaid will still need to obtain a tag
- d. Signage will be used to inform visitors they must have a tag
- e. Green staff and Carly's team will be

empowered to stop anyone and ask for proof of membership or payment of green fees

This system will be trialled in 2019.

7 Handicap/Competition matters

RB brought the following to the committee's attention:

- a. Late crossing off by players had occurred on the 9th February and those that had done this will be sent a written warning b. It had been proposed to run midweek medals but the continuation of Sunday competitions was agreed as a more popular option, running of male competitions on a Tuesday may cause issues with the Ladies competitions.

8 Captains matters

DC is finalising details for Captains day and the Captains outing, details will be issued in the next meeting

· 9 Ladies matters

See clubhouse section of minutes

10 Juniors matters

There is still difficulty in finding a coach for this season, ML suggested Joe Clements from Foxton who is local and may be available.

11 Seniors matters

Nothing reported

12 Personnel matters

Carly Henderson has now taken over the bar and catering on a franchise basis. She intends to open longer hours and communication to members and visitors will be made using social media.

DM and ML have shortlisted three out of the four applicants for the position of Green Keeper and interviews will be held in the Club House on Sunday 24th February.

DM confirmed that the Alan will retire on the 5th April but has seven days holiday to take which

will be used prior to the date, 29th March.

Geoff will remain as the secondary green keeper for holidays, when projects are required and if the summer season requires additional support.

The collection for Gillian has been very successful and it was agreed this would be given to Gillian in cash to allow her to decide on what she wanted to spend it on.

The notices and collection for Alan will start the first week in March.

The joint celebration in the clubhouse will be scheduled once we know when they are both available.

13 Clubhouse/Social matters

A sub-committee is to be formed that will manage the relationship with Carly and works required in the clubhouse. The committee will consist of KD (Chair), the Captain and Lady Captain.

ML confirmed the following works are planned:

The cupboard in the dining room will remain
Repairs to the walls in the dining room will be completed before decoration takes place (KH)
Repairs to the floor and laying of the carpet will take place (club to arrange)
A blind is to be fitted in the dining room (KH)
Behind the bar is to be decorated (KH)
The main entrance door is to be repaired (club to arrange)
The kitchen electrics do not comply with electrical regulations and these will be improved (DM/club to arrange)
Tidying up of cables in the lounge will be undertaken (DM/club to arrange)
The gents will have two new toilets installed and the flooring will be replaced in the toilets and urinal areas (club to arrange)
A full signage replacement scheme is proposed as it was agreed for visitors and members this would raise the profile and appearance of the club. ML and DM will look at this and bring proposals to the next meeting.

14 Weddings update

ML detailed how Carly would run all future wedding events as part of her franchise and the club would be paid rental for any use of the clubhouse and/or marquee.

Carly had been approached for the hire of the club for a function and a £50.00 hire fee would be charged.

Ian and Carole Moyes returned a comprehensive email on the wedding held on the 6th October, it was agreed that GD would write to Ian and Carol to inform them this matter was now closed.

15 Health and Safety

Nothing reported.

16 Marketing

Nothing reported.

17 AoB

The Captain and Lady Captains allowance for bringing guests to play at the course for a nil fee was discussed. ML to check if details are in the constitution, if not it was agreed that the Captains could invite guests but each guest would be limited to four free rounds per year.

18 DoNM

Wednesday 13th March 2019